

MEMORANDUM

DATE: October 23, 2020

TO: Mayor & City Council

VIA: Mercy Rushing, City Manager

FROM: Cindy Karch, City Secretary CK

SUBJECT: Discuss and consider action to amend City Council Minutes of July 27, 2020, item number 8 by adding “Lot 6, 7, 8B Blk 21 Mineola Townsites, high bid to Jeff Sandifer, LLC and authorize the Mayor to sign the contract on behalf of the City of Mineola”.

Background Information:

The attorney at the title company requires more detailed information in the minutes where the council awarded the bid in order to complete the sale of the above mentioned property. According to Robert’s Rules of Order Newly Revised, 12th ed., Sec. 48.15 (p. 452) the council can use a motion to amend the minutes of (date) by (adding, inserting, striking language to be changed). Then it must be adopted by a majority vote of the entire council. We can then make a notation in the minutes that were changed but cannot remove what was there before. Here is how the minutes read now:

8. Discuss and consider action on high bid received for sale of city property on Hogg and Buchanan St.

Two bids were received for the property; Jenco Investments for \$5,000 and Jeff Sandifer, LLC for \$12,001. City recommends accepting bid from Jeff Sandifer, LLC. Councilmember Sue Jones made the motion to accept the bid. The motion was seconded by Councilmember Mitchell Tuck and carried by a unanimous roll-call vote.

Recommendation:

Recommended motion:

I move to amend the minutes dated July 27, 2020, item number eight, by adding to the motion “for Lot 6, 7, 8B Blk 21 Mineola Townsites, high bid from Jeff Sandifer, LLC and authorize the Mayor to sign the contract on behalf of the City of Mineola.”

Final Disposition: